

The
Principal
Sri Ram Krishan DAV Public School
Suriya, Giridih

Subject:-Application for Transfer Certificate

Sir,

With due respect and humble submission to state that I am a student of your school Class ____ Sec ____ Roll no. ____ Admn. No. _____. I would like to inform you that I have passed the AISSE / AISSCE Examination 20____

The details of the examination are :- (Detail to be filled as mentioned in Admit card)

Name:-_____ Father's Name :-_____

Mother's Name :-_____ Board Roll no:-_____ Registration No. :-_____

Mob No. :-_____ Category: (ST / SC / OBC / GEN) _____.

Subject:-1) _____ 2) _____ 3) _____

4) _____ 5) _____ 6) _____

Kindly furnish the above said certificate at the earliest.

Yours Sincerely

Enclosed:-1) A Xerox Copy of Admit Card.
2) A Xerox Copy of Registration Card.

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